

To

Date:

Nepal Library Association

Dear Sir/Madam

Our organization _____ would like to hire a librarian / assistant librarian / library assistant / library clerk before * MM / DD / YYYY

We are seeking the librarian having minimum

1. educational qualification of Library and Information Science

a. Master in library b. Bachelors c. +2 d. Level III/ (35days) recognized by CTEVT

2. Experience

a. Fresh b. 1-2 years c. 3-5 years d. 5-10 or more

We would like the Library & Information Experts from NLA to help us in written and Interview for the selection process

a. Yes b. No

We agree to pay the experts the travel and allowance NPR 2000 for question sets for librarian and library assistant NPR 1000 and NPR 2000 for the interview board member.

We would like to review the prospective librarians' database and agree to pay NPR 100 to access on this or I am the NLA member.

Your Details

Institutional Name:

Address:

Street:

Phone No.

Email:

Signed by the authorized person:

Last Name _____

First Name: _____ Middle Name: _____